

**AGENDA**  
**HISTORIC PRESERVATION COMMISSION**  
**Monday, January 12, 2015**  
**City Hall, Room 210**  
**4:00 p.m.**

**MEMBERS:** Chairperson Ald. Mark Steuer, Vice Chairperson Jacqueline Frank, Roger Retzlaff, Dave Boyce, Susan Ley, Jeanine Mead

**ORDER OF BUSINESS**

**1. APPROVAL OF MINUTES AND AGENDA**

- a. Approve December 8, 2014 Minutes and January 5, 2015 Minutes
- b. Modify and adopt agenda

**2. DESIGN REVIEWS**

- a. Review and discuss renovations at 405 W. Walnut Street

**3. REPORTS**

- a. Continuing report on the 2014 WHS Conference in Elkhart Lake (R. Retzlaff)
- b. Report on a potential meet and greet with citizens interested in historic preservation at the Wycislo Center at St. Francis Xavier Cathedral, Titledown Brewing or another location (D. Boyce)

**4. CORRESPONDENCE**

**5. CONTINUING BUSINESS**

- a. Reiteration of HPC goals for 2015 (HPC Members)
- b. Discussion of HPC Preservation Awards and a timeline for the May 2015 presentation of these awards (HPC Members)
- c. Discussion on updates from the Law Department on the 30-day raze ordinance and on the resolution directing it to summarize work needed to adapt our historic preservation ordinance to be CLG qualified (City Attorney's Office)
- d. Discussion on the addition of another HPC Committee Member

**6. NEW BUSINESS**

- a. Discussion on a scenario about a typical historic residential/commercial restoration and how that may be incorporated into an HPC article, power point or web item. An attempt will be made to invite citizen(s) to the meeting who has experience with this scenario (Ald. Steuer)

- b. Discussion on a contractor database that has been started by the Brown County Trust for Historic Preservation (BCTHP) and how the HPC may partner on this effort (Ald. Steuer)
- c. Discussion on a historic preservation symposium/meeting for May 2015 with the HPC, BCHS, BCTHP, De Pere Historical Society, Allouez Historical Society and other Brown County area preservation groups (Ald. Steuer)
- d. Review City Raze/Repair Orders and Demolitions
- e. Review December building activity report

7. **OTHER ANNOUNCEMENTS AND NEWS**

8. **NEXT MEETING DATE:** February 9, 2015 at 4:00 p.m.

9. **ADJOURNMENT**

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- i). **THIS MEETING IS AUDIO TAPED:** The audio of this meeting and minutes are available online at [WWW.GREENBAYWI.GOV](http://WWW.GREENBAYWI.GOV).
  - ii). **ACCESSIBILITY:** Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
  - iii). **QUORUM:** Please take notice that it is possible additional members of the Council may attend this committee meeting, resulting in a majority or quorum of the Common Council. This may constitute a meeting of the Common Council for purposes of discussion and gathering information relative to this agenda.
  - iv). **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.